

Executive Meeting Minutes
Ela Township
February 3, 2015
10 a.m.-12 p.m.

I. Call to order, Dawn motion, Richard seconded

Members Present: Susan Fackler-Ela, Richard Lyon-Maine, Dawn Arimura-Bloomingtondale, Sarah Breithaupt-Lisle

- a. Minutes of meeting from April 22, 2014 approved: 1st Susan, 2nd Evelyn
- b. Additions to agenda—AITCOY goals, debit card

II. Officers' Reports

President: no report

Vice President: absent

Secretary: None

Treasurer: No report due to snow Feb. 2; will present at quarterly meeting

Member at large: absent

III. Committee Reports

Membership—Dues received from 13 members

Program/CEUs—Linda Hooten, MA, Sergeant, Huntley Police Department will present the workshop “Cyberbullying: The Use of Technology, Cyberbullying and Cyberstalking” at Ela Township on February 24 from 1-3 p.m., with lunch and networking from 12-1 p.m.

Awards—Vicki Marques absent

TOI—None

Website—Richard has narrowed his research of mobile-friendly website platforms to top three based on savings, customization options and product quality. Richard will make his final recommendation to the board for a vote at February 24 meeting.

Publicity—Evelyn Fennell absent

Olympics—none

Audit—Richard and Dawn scheduled yearly audit for February 26 at 11 a.m.

IV. Old Business—none

V. New Business

a. **Meeting Dates, Locations and Programs**—To be addressed at next Business Meeting on February 24 in Ela Township.

b. **Goals**—General AITCOY goals discussed are:

- i. Increase membership
- ii. Provide quality continuing education workshops
- iii. Update and expand AITCOY marketing materials

c. **Debit/Banking**—Susan and Richard discussed the need for AITCOY debit cards for both the president and treasurer to eliminate paperwork and reimbursements from personal checking accounts. Also, Richard will look into necessity of 501c3 renewal requirements.

- d. **Creative Marketing Update**—Richard led discussion on use of e-newsletter to promote AITCOY. Newsletter would be short and emailed quarterly with AITCOY updates and announcements of next meetings. Susan will check with John Parquette of Hanover Township about adding TOI supervisors to mailing list. It was also agreed that AITCOY would not host a Facebook site, which had previously been considered.

VI. Announcements--None

VII. Adjournment