

**Business Meeting Minutes**  
**Springfield TOI Annual Meeting**  
**November 9, 2015**  
**5-7 p.m.**

I. Call to order by Susan at 10:20

Members Present: Susan Fackler-Ela; Sarah Breithaupt-Lisle; John Parquette-Hanover; Richard Lyon-Maine; Eric Johnson-DeKalb; Brian McGuire-Hanover; Alex Tonigan-Ela

- a. Minutes of business meeting from August 25, 2015 approved with changes—Eric motioned, Richard 2<sup>nd</sup>
- b. No additions to the Agenda

II. Officers' Reports

**President:** Presented annual report

**Vice President:** Absent, but provided annual report

**Secretary:** None

**Treasurer:** Provided Third Quarter Treasurer's report showing a total balance of \$7,193.38 and presented 2016 Proposed Budget of \$3,250 Total Income and \$3,350 Total Expenses

**Member at large:** Absent

III. Committee Reports

**Membership**—John discussed ways to potentially interest townships that do not have designated youth programs. One idea was to bring AITCOY programming to them.

John reported three new members for the year. John and Richard discussed how the new online ability to pay for membership will help in collecting dues and may enhance membership, though it is expected that many will still pay by check. In addition, Richard reported that Barbara Hale at TOI will email AITCOY newsletter with link to join as another way to push membership.

**Program**—Hanover Township will host next CEU workshop on “Youth Resiliency” on February 23 from 1-3 p.m. preceded by lunch from 12-1 and business meeting from 10 a.m. to 12 noon.

**Awards**—No report received. 2015 TOI award recipients will need to be posted on webpage.

**Audit**—Report submitted by Dawn Arimura

**CEUs**—John renewed CEU license and submitted the 2015 Continuing Education Program Committee Report.

**Website**—Richard asked that articles that need to be posted to website should be sent to him. John discussed continuing problems with AITCOY section on TOI website even though memory has been increased.

Richard needs 2016 AITCOY meeting dates to post on website as well as workshop topics as they become available.

**Publicity**—John will take over as publicity chair and develop a 2016 schedule of Perspectives articles.

IV. Unfinished Business—None

- V. New Business
  - a. Election of Officers—Discussion and approval of a change in slate of officers to be elected with John returning as President, Susan as Vice President, Sarah as Secretary and Richard as Treasurer.
  - b. FY 16 Budget—Eric motioned, Sarah 2<sup>nd</sup>, approved as presented.
  - c. Planning for 2016—Susan will check with Warren Township about hosting an upcoming Business Meeting and Workshop, perhaps in May, and Aurora will host in August.
  - d. Quarterly Newsletter—Richard will launch and e-blast a quarterly newsletter, starting early in 2016 that will promote upcoming workshops and membership, with a link to the AITCOY web page.
  
- VI. Agency Announcements—None
  
  
- VII. Adjournment—Richard motioned, Sarah 2<sup>nd</sup>; meeting adjourned at 6:25 p.m.