



BY-LAWS

THE ASSOCIATION OF ILLINOIS TOWNSHIP COMMITTEES ON YOUTH

ARTICLE I

NAME, PURPOSE & INCORPORATION

SECTION 1. NAME. The name of the organization shall be the Association of Illinois Township Committees on Youth.

SECTION 2. PURPOSE. The Association has been organized for the charitable and educational purposes of:

- A. Promoting improved services for youth and families in the Townships throughout Illinois.
- B. Facilitating cooperation and information and resource-sharing among such entities and programs.
- C. Providing training and technical assistance for the establishment and development of Township Committees on Youth and Township-affiliated youth/family service departments and agencies.
- D. Promoting the professional identity of Township Committees on Youth and of related youth/family service departments and agencies.

SECTION 3. INCORPORATION. No part of the net earnings of the corporation shall inure to the benefit of or be distributable to its members, trustees, officers or other private persons, except that the corporation shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distribution in furtherance of the purposes set forth in herein. No substantial part of the activities of the corporation shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the corporation shall not participate in or intervene in any political campaign on behalf of any candidate for public office. Notwithstanding any other provision of these articles, the corporation shall not carry on any other activities not permitted to be carried on by a corporation exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code or corresponding section of any future federal tax code.



ARTICLE II

OFFICE

SECTION 1. REGISTERED OFFICE. The Association shall have and continuously maintain in this State a registered office and a registered agent whose office is identical with such registered office, and may have other offices within the State as the Board of Directors may from time to time determine.

ARTICLE III

MEMBERSHIP

SECTION 1. QUALIFICATIONS. The Association shall be a state-wide charitable and educational organization of Township Committees on Youth and Township sponsored or supported youth services and other youth/family service agencies.

Regular Members: Township sponsored or supported youth service departments or agencies as authorized by the Town Board of Trustees shall qualify as Regular Members of the Association.

Associate Members: Youth service agencies/organizations or individuals who support the mission of the Association, but are not directly sponsored or supported by a Township, shall qualify as Associate Members of the Association.

All members, both regular and associate, shall be entitled to all services and benefits extended by the Association. A member shall be established on the condition that all dues and/or fees for Association services are paid and that the member adheres to the purpose of the Association as stated in these By-Laws.

SECTION 2. DISAFFILIATION OF MEMBERSHIP. The Executive Committee, by affirmative vote of two-thirds of all the members of the committee, may suspend or expel a member for cause after an appropriate hearing.

SECTION 3. VOTING. Each regular member shall have one vote with regard to Association business. Each regular member shall provide the Association, on an annual basis, a written notification as to the name of its delegate and alternate delegate(s). Only the delegate or alternate delegate shall be entitled to vote. Associate members shall not be entitled to vote.

SECTION 4. DUES. Each organization represented by regular or associate membership shall pay annual dues as determined by the regular membership at the annual meeting.



ARTICLE IV

OFFICERS

SECTION 1. OFFICERS. The Officers of the Association of Illinois Township Committees on Youth shall consist of a President, Vice-President, Secretary, Treasurer, and such other officers as the Association may from time to time elect, specifying their duties.

SECTION 2. TERM OF OFFICE, VACANCIES. All officers shall be elected for a one-year term at the annual meeting. Officers will assume their duties beginning January 1 following the annual meeting. No one shall hold the same office for more than two terms consecutively. In the event that the nominating committee can not secure candidates for the vacancies of the officers, the current officers shall be eligible to be placed on the ballot for possible reelection. Each officer shall hold office until a successor shall have been elected or until death, resignation, or disqualification. In the event of a vacancy, the President shall call a meeting of the Executive Committee to fill the unexpired term or vacated office. In the case of vacancy of the Presidency, the Vice President shall be his/her successor and in addition shall be eligible for two (2) consecutive terms as President, if elected. In the case of a simultaneous vacancy of the Presidency and Vice Presidency, the Secretary shall be the successor to the Presidency and shall call a meeting of the remaining Executive Committee to fill the unexpired terms or vacated offices.

SECTION 3. REMOVAL OF OFFICERS. Any officer may be removed with or without cause by the Executive Committee by a vote of a majority of all the Committee members. The matter removal may be acted upon at any meeting of the Committee, provided that notice of intention to consider said removal has been given to each Committee member and to the officer affected at least fourteen (14) days previously.

SECTION 4. THE PRESIDENT. The President shall perform all the duties of the principal officer of the Association and shall preside at all meetings. The President shall have authority to convene meetings of the Executive committee and shall with the approval of the Executive Committee, have the authority to convene special meetings of the general membership. The President is ex-officio member of all committees with the exception of the Nominating Committee. The President shall be custodian of the records of the Association and shall, when necessary, certify official actions of the Association.

SECTION 5. THE VICE PRESIDENT. The Vice President shall perform all the duties of the President in his/her absence. The Vice President shall assume the office of the president should a vacancy occur in the position.

SECTION 6. THE SECRETARY. The Secretary shall keep an accurate record of the proceedings of all meetings of the Association and the Executive committee and shall be responsible for sending copies of the proceedings of the Association to all members.



SECTION 7. THE TREASURER. The Treasurer shall receive all dues, monies, or receipts if and when such shall occur. The Treasurer shall review, examine, and receipt for all expenditures related to the activities of the Association. The Treasurer shall establish and maintain all appropriate financial accounts, budget, and records and make such records available for audit.

ARTICLE V

MEETINGS

SECTION 1. BUSINESS MEETINGS. Business meetings of the members of the Association shall be held on the 4th Thursday of the months of February, May, and August, and at the annual Educational Conference of the Township Officials of Illinois. Business meetings shall be held at such times and places as shall be determined by the Executive Board.

SECTION 2. EXECUTIVE MEETINGS. Executive meetings of the Associations Executive Board shall be held on the 4th Thursday of the months of January, March, June and September. Executive meetings shall be held at such times and places as shall be determined by the Associations President.

SECTION 3. SPECIAL MEETINGS. Special meetings of the membership of the Association may be called when necessary. Special meetings may be called by the President of the Association with the approval of the Executive Committee or by twenty (20) percent of the voting membership in good standing, setting forth in motion in writing the date, time, and place for said meeting and the purpose of such meeting filed with the Secretary and submitted to each member in good standing at least 15 days prior to the time set for the meeting.

SECTION 4. VOTING. Twenty percent of the regular members in good standing shall constitute a quorum for the transaction of business at any meeting. Once a quorum is established, the act of a majority of the members in good standing present at the time of the act shall be the act of the Association at that meeting. Votes shall be by voice vote or by show of hands except upon approval of a motion to the effect votes may be cast in writing.

SECTION 5. PUBLIC MEETING. All meetings of the membership shall be open to the public.



SECTION 6. PROCEDURE. The rules of parliamentary practice as set forth in the “Robert’s Rules of Order, Newly Revised Edition” shall govern the proceedings of the Association and its committees subject to special rules which may be adopted by the Association.

ARTICLE VI

COMMITTEES

SECTION 1. THE EXECUTIVE COMMITTEE. The Executive Committee shall be comprised of five (5) regular members of the Association, the four (4) current officers of the Association to be elected by the Association and (1) Member at Large to be appointed by the President. The Executive Committee shall be known also as the Board of Directors.

The Executive Committee shall be empowered to approve budgets, enter into contracts, including those with personnel and/or grants, accept legacies and/or gifts on behalf of the Association, and contract for sale, lease exchange, mortgage, pledge, or other disposition of a gift of property or assets. The Executive Committee shall pass such resolutions as are necessary to determine the manner of authorizing payment of all checks, drafts and all other orders for payment of the funds of the Association and to specify the required signatories. The regular members shall retain veto power over such actions of the Executive Committee if one-fourth of the regular members provides written petition to the Executive committee within 15 days of notification of pending action. In such case, said action of the Executive Committee shall be brought before the regular meeting for a vote on the question.

SECTION 2. THE STANDING COMMITTEES.

- A. The Standing Committees shall consist of the Membership, Publicity, Awards, Professional Development, and others appointed by the President.
- B. Appointment of the Chairs of the Standing Committees and members at large shall be made by the President with the advice and consent of the elected officer, as soon after the annual meeting as is feasible, except for the Nominating Committee, whose appointment is provided in section 2 of this article.
- C. Appointive members of the Executive Committee shall serve on that body, and as Chairs of their Standing Committees if applicable, from the date of appointment through December 31, or until the charge of the committee is completed. Vacancies shall be filled by the President with the advice and consent of the elected officers.



SECTION 3. THE NOMINATING COMMITTEE. The Nominating Committee shall be appointed by the President with the approval of the Executive Committee not less than fourteen (14) days prior to the annual meeting, and shall consist of three (3) regular members of the Association. The Nominating Committee shall be responsible for recommending candidates for the offices of President, Vice President, Secretary and Treasurer.

SECTION 4. SUBCOMMITTEES AND AD HOC COMMITTEES. Subcommittees and ad hoc committees may be appointed by the President of the Association with the approval of the Executive Committee. Members of such committees shall consist of, but not be limited to, regular members of the Association.

SECTION 5. TERM OF OFFICE. Each member of a committee shall serve through December 31, or until the charge of the committee is completed; or until the member resigns or is removed from the committee.

SECTION 6. RULES. Each committee shall operate under Robert's Rules of Order, Newly Revised Edition, for its own governance.

SECTION 7. REPORTS. Each committee shall report on its activity during each regular and/or special meeting of the Association and shall provide, upon request, such reports to the Executive Committee.

ARTICLE VII

AUDIT

SECTION 1. RECORD KEEPING. The Association will keep correct and complete books and records of account and will also keep minutes of the proceedings of its members, board of directors, and committees having any authority of the board of directors and will keep such additional records listing the names and addresses of the members entitled to vote. All books and records of the corporation may be inspected by any member of his or her agent, or any attorney for any proper purpose of any reasonable time.

SECTION 2. FISCAL YEAR. The fiscal year of the Association shall be January 1 through December 31.



ARTICLE VIII

STAFF

PERSONNEL POLICY. The Executive Committee of the Association, with the consent of the regular membership, shall be empowered to employ such personnel as is needed to execute the function of the Association. At the time such employment is considered, a personnel Committee shall be established: to develop job description(s); to develop employment procedures and personnel policies; to interview and recommend to the Executive Committee candidates for the position(s) being considered.

ARTICLE IX

MISCELLANEOUS

SECTION 1. DISSOLUTION. Upon dissolution of the corporation, the Board of Directors shall, after paying or making provision for the payment of all the liabilities of the corporation, dispose of all the corporation exclusively for the purposes of the corporation in such manner, or to such organizations organized and operated exclusively for charitable, educational, religious, or scientific purposes as shall at the time qualify as an exempt organization or organizations under Section 501 (c)(3) of the Internal Revenue Code of 1954, or the corresponding provision of any subsequent Federal tax laws, as the Board of directors shall determine. Any such assets not so disposed of shall be disposed of by the Circuit Court of the County in which the principal office of the corporation is then located, exclusively for such purposes or to such organizations as said Court shall determine, which are organized and operated exclusively for such purposes.

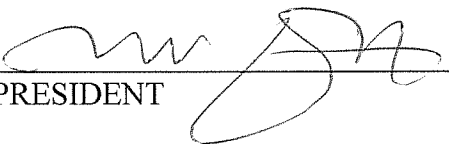


ARTICLE X

AMENDMENTS TO BY-LAWS

SECTION 1. METHOD OF AMENDMENT. These By-Laws can be amended at any regular meeting or special meeting of the Association, by a two-thirds vote of regular members present, provided the amendment was submitted at the pervious regular or special meeting. And no amendment to these By-Laws shall be permitted without at least equal notice and a two-thirds vote.

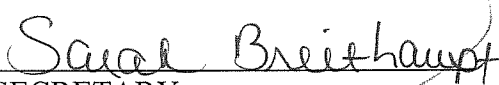
As revised and adopted November 14, 2016 by the Association.



PRESIDENT



VICE PRESIDENT



SECRETARY



TREASURER



MEMBER-AT-LARGE