

Executive Meeting Minutes
Ela Township
April 28, 2015
10 a.m.-12 p.m.

I. Call to order by Susan at 10:45

Members Present: Susan Fackler-Ela; Richard Lyon-Maine; Evelyn Fennell-Maine; Dawn Arimura-Bloomingtondale, Sarah Breithaupt-Lisle; Vicki Marques-Aurora; Brittany Valdez-Ela; Adam Krieger-Warren Township

- a. Minutes of meeting from February 24, 2015 approved
- b. Additions to agenda—none

II. Officers' Reports

President: None

Vice President: Absent

Secretary: None

Treasurer: Richard distributed 2015 First Quarter Report with an ending balance of \$7,660.83, which included membership dues collected from 21 townships totaling \$1,575 and February workshop fees totaling \$370.

Member at large: None

III. Committee Reports

Membership—Dues received from 21 Townships. Susan reported that John Parquette-Hanover is reaching out to other townships for dues before the June close of memberships for 2015. A hard copy of the membership directory will be distributed at the June meeting.

Program/CEUs—Warren Township will host the next workshop—"An Introduction to Positive Discipline"—on May 19. Adam typically uses Eventbrite for workshop registrations and recommended it as a way for AITCOY to coordinate workshop registrations in the future.

Awards—Vicki reported receiving 11 applications for the Undergraduate Award, four of which are viable.

Audit—Attached

Website—Richard reported that he obtained a two-year package rate of \$53/year from Weebly to host the AITCOY website, which is down from \$200/year from Yahoo Small Business. As part of the transition, AITCOY needs to transfer and purchase the AITCOY.org domain name through a third-party domain registrar. Richard recommended GoDaddy. Dawn motioned and Evelyn seconded a five-year package rate of \$16.19/year to hedge against possible future yearly inflationary increases. Richard also recommended offering members the convenience of being able to pay for workshops and memberships online. Dawn motioned, Richard seconded AITCOY absorbing transaction fees with a review after one year.

Publicity—Evelyn distributed and discussed an updated schedule of 2015 Township Perspective articles.

Olympics—To be hosted by Ela Township July 14 from 10 a.m.-2 p.m.

IV. Old Business

- a. **Meeting Dates, Locations and Programs**—May 19-Warren Township; June 30-Ela Township; August 25-Aurora Township; September 22-Ela Township; November 8-10 TOI Annual Meeting-Springfield

V. New Business

- a. **Planning for TOI Educational Sessions November 8-10**—Susan recommended inviting Dr. Andrea Barthwell back as keynote speaker to present a three-session Parent Academy series on Teen Drug and Alcohol Prevention. Each session will be held to 45 minutes with 15 minutes each for Q&A. Evelyn motioned and Dawn seconded to offer a stipend not to exceed \$300 to cover mileage and a room at the motel the night preceding.
- b. **New Website**—Richard made a presentation to the board of the new design and features of the new AITCOY website. It is mobile friendly, more streamlined, and includes hotlinks to members email, township websites and the TOI website. It was agreed that Susan will also have administrative privileges and that Sarah will email approved AITCOY minutes to Richard for posting on the site.
- c. **Agendas**—Susan asked members of the board to assist in sending out meeting agendas.

VI. Announcements—None

VII. Adjournment—Richard motioned, Dawn seconded