



Executive Meeting Minutes
 Hanover Township
 September 26, 2018
 12:00PM-3:00PM

Mission Statement:
To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

- I. **Call to Order:** Meeting was called to order at 12:51 pm.
 Members in attendance included Dawn Arimura/Bloomington Township, Tina Houdek/Hanover Township, John Parquette/Hanover Township, Susan Fackler/Ela Township, Richard Lyon/Main Township, and Allison Kowieski/Wayne & Winfield Townships/WAYS.
 - a. Approval of minutes from May 3, 2018, Executive Meeting
 - John reported that TOI was sending information to make everyone aware of anti-township movement
 - Discussion that moving forward Tina will send the previous minutes to Richard
 Motion was made to approve the minutes with the above corrections, by Susan Fackler a second by Dawn Arimura. Moved to approve minutes.
 - b. Additions to the agenda
 None
- II. **Officer's Reports:**
 - President
 - Annual meeting at TOI will be on Monday, Lincoln Board room at 5-7 pm
 - MTA/TOCC had their symposium in early September, went well
 - IL township management academy information was sent out and they are having their annual academy event at NIU Naperville Oct 12-19
 - Vice President
 - Shared a thank you note that was received from the undergraduate award Hector Rodriguez
 - Look at next year's workshops and be more PR
 - Barbara Barnwell to for Feb workshop at Hanover
 - Ela for May workshop
 - Secretary
 None
 - Treasurer
 - Provided 2nd quarter report
 - Highlighting checkbook fee was reversed
 - John reported issues with activating the debit card, needs last 4 digits of business tax ID info
 - Richard will look into the issue
- III. Committee Reports:
 - Membership — John: current count is at 20 paid members
 - Program — Tina: see officers reports
 - Perspectives — John: submitted an article, published in the Sept issue, promoting workshops at Hanover Township He will be submitting for October 10th issue
 - Website — Richard: nothing to report

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Treasurer
 Richard Lyon, LCPC, CADC
 Maine Township
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IV. Old Business: None

V. New Business

- a. TOI Annual Conference Update — Annual Meeting, Dinner, Booth, CEU's
 - Annual meeting moved to Monday at 5
 - Booth confirmation, Booth #1 in divisional section
 - 3 workshops
 - Starbucks donation for raffle, 3 different items needed— Susan will ask for this and if she doesn't receive it from that location, Tina will try a different location
 - Susan will put together a one page flyer in place of brochure used in past
- b. Proposed FY19 Budget
 - Provided by Richard
 - Same as last year except, for CEU renewal and website which are every few years
 - Discussion of how to best make up the \$250 difference
 - delete \$200 under income for Olympics, since not charging for medals
 - delete \$200 under marketing to balance budget

Susan Fackler motioned to approve budget for 2019. Dawn Arimura seconded. Motion passed.
- c. Nomination Committee for 2019 officers
 - John Parquette appoints Susan Fackler and Dawn Arimura.

Dawn Arimura motioned. Susan Fackler 2nd. Moved approved.

VI. Workshop

- a. Selection of the 2018 Graduate Scholarship: Casey Cannon
 - Dawn Arimura voted to accept Casey's application. Richard Lyon second. John Parquette third. Motion approved
 - b. Selection of the 2018 TOI Awards
 - Volunteer Award: Samantha Lovett
 - All in favor. Richard Lyon will reach out to her. Tina Houdek will provide letter
 - Staff Award: Nora Gonzalez
 - Voted by: Dawn Arimura, Susan Fackler, Allison Kowieski
 - Youth Organization Award: No nominations
 - Township Friend of Youth: Matthew Starr
 - All were in favor
 - Youth Leadership Award: No nominations
 - Director of the Year Award: Richard Lyon
 - Voted by: Tina Houdek, Allison Kowieski, Dawn Arimura
- Adjourn from workshop. 1st by Dawn Arimura. 2nd from Richard Lyon.

President

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VII. Township Updates and Announcements:

- Tina at Hanover Township: Family therapist, full time position opening at Hanover, starts at \$41,000, preferred advanced license
- Allison at WAYS: Looking for additional board members for Board of Directors
- Richard at Main Township: Oct 12 9-11 Professional Development workshop on domestic violence, free, at Mainstay

VIII. Adjournment: Moved to adjourn at 2:57 pm. Motion by Susan Fackler, second by Dawn Arimura.

Respectfully submitted by:

Allison Kowieski, LCPC

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