



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Executive Meeting
Hanover Township (YFS Multipurpose Room)
January 24, 2023
10:00AM-12:00PM**

I. Call to order at 10:08 am

II. Roll Call

Members in attendance: Tina Houdek (Hanover Township), Dawn Arimura (Bloomington Township), Allison Kowieski (Wayne and Winfield Township -WAYS), Sara Marx (Ela Township).

Absent: Richard Lyon (Maine Township) and Megan Trafficano (Oak Park Township),

A. Approval of Minutes from the October 27, 2022, Executive Meeting

Dawn Arimura moved to approve and Sara Marx seconded. Motion approved.

B. Additions to the agenda

1. Rotating Executive meeting locations?
2. Adding Ryan Dickinson (Hanover Township) to business meetings for additional perspective

III. Officers' reports:

A. President

1. Thank Dawn and Sara for attending TOI
2. Last year as president, will help to train whoever takes role next

B. Vice President

1. Interested in Ela Township youth director joining Business meetings

C. Secretary

1. None

D. Treasurer

1. None- absent

IV. Committee Reports:

A. Membership-Tina/Sara

1. Recruitment at TOI
2. Pay before March 31st for \$5 discount
3. Outreach for recruitment over next few months
4. Recruiting non-township affiliated organizations (would be non-voting)

B. CEUs-Tina

1. None

C. Audit-Dawn

1. Will begin process in February

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



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D. Program-Sara/Tina

1. **February-** Implicit Bias Training (Hanover Township)

1. Need to promote this ASAP!!

2. **May** – Ela Township willing, but Plainfield Township might be interested

E. Website-Richard/Allison

1. Added February program, both scholarship descriptions and applications, and 2023 meetings in minutes section

F. Awards-Megan

1. Megan sent out updated scholarship applications

G. Perspectives-Tina

1. Need plan for who will be writing these; Ask about interest in the business meeting

H. TOI-Tina

1. It was a great conference!

2. Keep an eye out for speakers to contact

3. Raffle off a membership? Do at table

I. Olympics-Sara

1. Will be meeting with Joe (Ela Township Youth Department)

2. Would like Tina/Ryan (Hanover Township) to be part of this for experience with this

3. Send email to members list ask for feedback and interest

V. Old Business

A. None

VI. New Business

A. February Workshop—Promotion

1. Please promote!

B. May workshop—ideas/interests

1. Possibly Plainfield township

2. Otherwise, Ela has idea about Alzheimer's licensing requirement for program

C. Proposed FY 23 Budget approval

1. Table until February business meeting

D. Membership dues

1. Remind people!

E. Membership Drive

1. Reach out to contacts at other townships

F. Undergraduate Scholarship

1. Update website, Update application, Due May 19, 2023

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VII. Township Program Highlight and Announcements

A. WAYS

1. Luncheon April 11th
2. Trying to hire another therapist

B. Hanover Township

1. Full time position open: Assistant Director of Clinical Services
2. Full time: Bilingual (Spanish) therapist
3. Held Summit for Youth Violence, was a great event, very successful!

C. Ela Township

1. Finally fully staffed!

VIII. Adjournment at 11:34 am

Dawn Arimura moved to adjourn. Sara Marx seconded. Motion approved.

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