



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Executive Meeting
Hanover Township (Zoom)
March 23, 2023
10:00AM-12:00PM**

I. Call to order at 10:04 am.

II. Roll Call

Members in attendance: Tina Houdek (Hanover Township), Megan Traficano (Oak Park/River Forest Township), Luanne Pross (Elk Grove Township), Allison Kowieski (Wayne & Winfield Township/WAYS), and Dawn Arimura (Bloomington Township).

Absent: Richard Lyon (Maine Township).

A. Approval of Minutes from the January 24, 2023, Executive Meeting

Sara Marx moved to approve and Dawn Arimura seconded. Motion approved.

B. Additions to the agenda

1. April Executive Meeting

III. Officers' reports

A. President

1. See committee reports

B. Vice President

1. See committee reports

C. Secretary

1. None

D. Treasurer

1. Absent
2. Sent revised budget for review
3. Dawn Arimura moved to accept the budget. Sara Marx seconded. Motion approved.

IV. Committee Reports:

A. Membership-Tina/Sara

1. Sending google doc to divvy up membership drive
2. Also sending brochure that can be shared with those that we reach out to
3. Make phone calls by end of April (\$75 starting April 1st, \$70 before then)

B. CEUs-Tina

1. Expires in November and will renew at that time

C. Audit-Dawn

1. Will set up a date in April

D. Program-Sara/Tina

1. Ela Township on May 25th Business meeting
 - a. Will be done by Betsy (specializes in Seniors)

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

- b. Meets requirements for dementia training
2. August business meeting and workshop
 - a. Will be at Plainfield Township (Matt Starr is in charge of that)

E. Website-Richard/Allison

1. None

F. Awards-Megan

1. Received 0 for undergrad applications
2. Received 10 questions about grad scholarship and one completed application

G. Perspectives-Tina

1. Have everyone sign up for Did You Know section (2-3 paragraphs) – what is going on in terms of mental health, families, volunteerism, etc. OR program you want to highlight → Tina will send examples
2. Signups:
 - a. May (due March 31th): Sara
 - b. June (due April 28th): Sara
 - c. July/August (due May 31st): Luanne
 - d. September (due July 31st): Allison
 - e. October (due August 31st): Dawn
 - f. November (due September 29th): Richard
 - g. December: Tina

H. TOI-Tina

1. Start looking for possible presenter
2. Topic ideas:
 - a. Discuss Narcan?
 - a. Live for Lolly (active in Springfield advocating for legislation)
 - b. Aaron Weiner to connect it back to mental health too
3. November 12-14, 2023

I. Olympics-Sara

1. Having a hard time finding people who want to come to the event
 - a. Issues with transportation and staffing is common
2. Possibly Ela & Hanover, looking for one more group to participate

V. Old Business

None

VI. New Business

A. May workshop

1. See committee report

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

B. Proposed FY 23 Budget approval

1. See treasurer's report

C. Membership dues reminder

D. Membership Drive

1. Use google list for who is calling which Townships
2. Contact your 3 people by end of April

E. Undergraduate Scholarship

1. Due May 19, 2023 – none received so far
2. Promotion
 - i. Spread the word to local schools, attach the application to the email
 - ii. Megan can create social media post to send to everyone to use

F. April Executive Meeting

1. This meeting will not be held

VII. Township Program Highlight and Announcements

A. WAYS

1. Luncheon April 11th

B. Oak Park Township

1. Administrative position open

C. Hanover Township

1. Looking for 2 FT therapists (one must be bilingual)
2. After School Program Coordinator

VIII. Adjournment at 11:53 am

Dawn Arimura moved to adjourn. Megan Traficano seconded. Motion approved.

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com