



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Business Meeting
Plainfield Township
August 24, 2023
10:00AM-12:00PM**

I. Call to order at 10:27 am.

Roll Call

Members in attendance: Tina Houdek (Hanover Township), Megan Traficano (Oak Park/River Forest Township), Luanne Pross (Elk Grove Township), Allison Kowieski (Wayne & Winfield Township/WAYS), Sara Marx (Ela Township), Dawn Arimura (Bloomington Township), Michelle Ferraro (Bremen Township), Matt Starr (Plainfield Township), and Lorenzo Webber (Proviso Township).

A. Approval of Minutes from the May 25, 2023, Business Meeting

1. Dawn Arimura moved to approve and Luanne Pross seconded. Motion approved.

B. Additions to the agenda

1. None

II. Officers' reports:

A. President

1. See committee reports & new business

B. Vice President

1. None

C. Secretary

1. None

D. Treasurer

1. Absent: None

III. Committee Reports:

A. Membership-Tina/Sara

1. Welcome new members! Proviso Township, Bremen Township, Monee Township

B. CEUs-Tina

1. Expires in November 2023, will be processing renewal soon

C. Audit-Dawn

1. Completed and will be included in annual report

D. Program-Sara/Tina

1. Thank you to Plainfield Township for providing speaker and hosting presentation
2. Workshops are provided 4 times a year: February, May, August, November (at TOI)
3. Plainfield Township is interested in hosting August 2024

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
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Secretary
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WAYS
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Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



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E. Website-Richard

1. Thank you to Allison for helping with this!

F. Awards-Megan

1. 3 grad scholarships submitted
2. 0 Township awards submitted so far

G. Perspectives-Tina

1. October: Dawn
2. November: Richard
3. December: Tina

H. TOI-Tina

1. See New Business

I. Olympics-Sara

1. Did not have this year because not enough townships were able to participate

IV. Old Business

- A. None

V. New Business

A. TOI Annual Conference Planning/Workshop November 12-14, 2023

1. **Presenter:** Dr. Natalie Pamphile, Assistant Director of Clinical Services, Hanover Township Youth and Family Services.
2. **Workshop titles:** 1) Trauma Informed Service Delivery and
2) The Trauma Informed Township
3. **Select Roles for members**
 - i. Tina will send a list around to those who are attending to select roles
 - ii. Need assistance at booth Sunday evening and Monday morning
4. **Raffle Items and Raffle Tickets**
 - i. Raffle off one free membership (will have a sign advertising this at booth)
 - ii. Two raffle baskets at workshops: Dawn
5. **Candy:** Each township attending brings a bag of candy to contribute
6. **Sticky Notes:** Tina will order if more are needed
7. **Brochures:** Need budget as of 8/31/23 and Hanover Township will donate the printing
8. **Annual Meeting**—Scheduled for Monday, November 13, 2023, at 5pm in Lincoln Room
 - i. Need Reports by October 23, 2023
9. **Annual Dinner**—Monday November 13, 2023 around 6:30 pm
 - i. **Location:** Velev

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B. Promotion of Graduate Scholarship Awards and AITCOY Awards

1. See above

VI. Township Program Highlight and Announcements

A. Oak Park Township

1. Hiring a Township Manager

B. WAYS

1. Hired a new full-time therapist!

C. Hanover Township

1. Now fully clinically staffed! Hired two therapists
2. Hiring some prevention staff

D. Bloomingdale Township

1. Looking to hire another therapist

VII. Adjournment

- A. 12:03 pm Megan Trafficano moved to approve and Matt Starr seconded. Motion approved.

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