



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Business Meeting
Elk Grove Township
February 22, 2024
10:00AM-12:00PM**

I. Call to order 10:17 am

Roll Call

Members in Attendance: Sara Marx (Ela Township), Luanne Pross (Elk Grove Township), Dawn Arimura (Bloomington Township), Renee Dorn (Elk Grove Township), Tina Houdek (Hanover Township), Megan Traficano (Oak Park Township), Richard Lyon (Maine Township).

Via Zoom: Terri Ransom (DuPage Township)

A. Approval of Minutes from the August 24, 2023, Business Meeting

Dawn motioned, Sara 2nd, All in favor, Richard abstained

B. Additions to the agenda

1. None

II. Officers Reports:

A. President: Tina

1. Wait until Committee Reports

B. Vice President: Sara

- 1.

C. Secretary: Allison

1. Absent, None

D. Treasurer: Richard

1. Current balance: \$4,184.53

III. Committee Reports:

A. Membership: Tina/Sara

1. 13 Paid Members so far
2. Edwardsville won free membership at TOI. Tina has reached out several times and has not heard anything.
3. Look off old list to look at members from last year and reach out.
4. Oak Park Township to create a spreadsheet for anyone who signed up for free membership raffle at TOI.
5. Megan look up Peoria Township and reach out personally.

B. Program: Sara/Tina

1. Ela: Cultural Competency in May
2. Plainfield will do August Special Education Law (suggested by Luanne),
3. How to build a food pantry/food insecurity (DuPage Township has this need)

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

4. Migrants in the community and in the schools. How to meet basic needs.
5. Immigration Law

C. Perspectives: Tina

1. Ela due March 1 and March 31st for April and May articles.
2. Elk Grove due May 1st for June/July,
3. Bloomingdale due July 1st for August.
4. Please see attached sign up list

D. CEUs: Tina

1. Tina has the certificate and expires in 2025

E. Website: Richard

1. Took down today's registration this morning for workshop.
2. "Discount" membership now shows on registration for membership.
3. Can we add a count for lunch?
 1. No, it is an upgraded feature and wants us to pay more. Dawn offered to call and ask everyone 3 times a year
 2. Richard suggested a google form that those who register fill out and then add dietary restrictions.

F. TOI: Tina

1. Need to start locking down a speaker: Matt Starr/Chuck Willard on what Plainfield Township does to serve youth without a youth department.
2. Chuck Willard on how to secure your building and prevent situations before they happen. We will pay a night of stay or mileage to and from Springfield.

G. Audit: Dawn

1. March 19th Bahama Breeze in Schaumburg 5pm

H. Awards: Megan

1. Applications are up on website, fillable PDF. No asks for Undergraduate yet.
2. Megan sent to all the current members to ask them to send to the high schools.
3. Is the \$500 scholarship enough money? Should we open it up to certification/AA students as long as a youth focus? Should we create a rubric for how to determine the application. Evaluating each criteria separately? Should we create a rubric for the awards?
4. Winners will be contacted week after the meeting. Richard can work on the Rubric.

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

- I. **Olympics:** Sara
 - 1. Ela will no longer be able to host the Olympics. Still can have K-5th graders go within 45 minutes/1 hour of drive time.
 - 2. Please fill out Google Doc Tina sent out if you haven't already. Tina will send a reminder and a deadline.
 - 3. Tina will ask Allison if WAYS can host.
 - 4. Tina to have Ryan reach out to Aurora Township about AITCOY and summer Olympics.
- IV. **Old Business**
 - A. None
- V. **New Business:**
 - A. **May Workshop**
 - 1. See above Ela will be hosting and May 23
 - B. **August Workshop:**
 - 1. See above Plainfield will be hosting (Tina to confirm with Matt Starr)
 - C. **Membership Drive:**
 - 1. See above
 - D. **Undergraduate Scholarship:**
 - 1. See above
 - E. **Perspective Article Monthly Sign Up:**
 - 1. See above
- VI. **Township Program Highlights and Announcements:**
 - A. **Hanover Township**
 - 1. 5 staff openings: two therapists, prevention specialist (youth), substance use prevention specialist, and youth driver
- VII. **Adjournment:**
 - A. 12:00 pm Dawn Arimura moved to approve and Sara Marx seconded. Meeting adjourn. Motion approved.

Minutes taken by Megan Traficano (covering for AITCOY Secretary Allison who was absent)

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Sara Marx, LCPC
Ela Township
Health and Wellness
1155 East IL-22
Lake Zurich, IL 60047
(847) 540-8380
saram@elatownship.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
Maine Stay Youth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com