



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Executive Meeting
Hanover Township, Downey Hall
June 22, 2023 10:00AM-12:00PM**

- I. Call to order** at 10:20 am.
- II. Roll Call**

Members in attendance: Tina Houdek (Hanover Township), Sara Marx (Ela Township), Allison Kowieski (Wayne & Winfield Townships/WAYS), Dawn Arimura (Bloomington Township), Rich Lyon (Maine Township), Megan Traficano (Oak Park/River Forest Townships), and Luanne Pross (Elk Grove Township).

 - A. Approval of Minutes from the March 23, 2023, Executive Meeting**

Megan Traficano moved to approve and Dawn Arimura seconded. Motion approved.
 - B. Additions to the agenda**
 1. Nominating committee will call people in September
- III. Officers' reports:**
 - A. President**
 1. See committee report
 - B. Vice President**
 1. None
 - C. Secretary**
 1. None
 - D. Treasurer**
 1. Provided 2nd quarter treasurer's report: Started @ \$3,645.02 and ended @ \$3,847.04
 2. Submitted annual reports to IRS and IL attorney general's office
- IV. Committee Reports:**
 - A. Membership-Tina/Sara**
 1. Currently 12 paid members
 2. Luanne will contact Niles and Leyden townships
 3. Update flyer to add to website and use in body of emails
 4. Continue with early bird (before March 31st) discount
 - B. CEUs-Tina**
 1. Will expire in November and will be renewed
 - C. Audit-Dawn**
 1. Completed June 13, 2023! Provided report
 - D. Program-Sara/Tina**
 1. Next CEU is at August business meeting at Plainfield Township (presenter Lee Castle) hybrid; Possible title: "Empowering Youth Through Self Defense/Awareness"
 2. Starting to brainstorm for February event topics, will discuss at August meeting

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- E. Website-Richard**
 - 1. Thank you to Allison for helping with updates for membership and awards
- F. Awards-Megan**
 - 1. 0 complete undergraduate applications & 2 fully completed graduate applications so far
 - 2. Remind people to email the awards application to township supervisors/administrators
- G. Perspectives-Tina**
 - 1. Articles for Did You Know section 2-3 paragraphs) – what is going on in terms of mental health, families, volunteerism, etc. OR program you want to highlight
 - a. **September** (due July 25th): Allison
 - b. **October** (due August 25th): Dawn
 - c. **November** (due September 27th): Richard
 - d. **December**: Tina
- H. TOI-Tina**
 - 1. Annual Meeting will be on Monday November 13, 2023 @ 5 pm
 - 2. Two 1- hour presentations
- I. Olympics-Sara**
 - 1. Not occurring this year due to not enough organizations able to participate (transportation issues for several townships)
- V. Old Business**
 - A. None
- VI. New Business**
 - A. August workshop**
 - 1. See program committee report
 - B. Graduate Scholarship**
 - 1. Due 9.22.23 (will be selected at October meeting) → See Awards committee report
 - C. AITCOY Awards**
 - 1. Due 9.22.23 (will be selected at October meeting)→ See Awards committee report
 - D. TOI Annual Education Conference**
 - 1. Workshop & Planning → See TOI committee report
- VII. Township Program Highlight and Announcements**
 - A. None
- VIII. Adjournment at 12:06 pm**

Dawn Arimura moved to adjourn. Megan Traficano seconded. Motion approved.

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