



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**Business Meeting  
Hanover Township  
August 22, 2024  
10:00AM-12:00PM**

**I. Call to order 10:05 am**

**In-person:** Tina Houdek (Hanover Township), Dawn Arimura (Bloomington Township), Megan Trafficano (Oak Park Township), Renee Dorn (Elk Grove Township), Aimee Laresen (Addison Township), Luanne Pross (Elk Grove Township), Ryan Dickinson (Hanover Township), Richard Lyon (Maine Township).

**Via Zoom:** Allison Kowieski, Sara Marx (Ela Township), and Terri Ransom (DuPage Township).

**A. Approval of Minutes from the May 23, 2024, Business Meeting**

1. Terri Ransom moved to approved and Luanne Pross seconded. Motion passed; minutes approved.

**B. Additions to the agenda**

1. None

**II. Officers' reports:**

**A. President**

1. See committee reports

**B. Vice President**

1. None

**C. Secretary**

1. None

**D. Treasurer**

1. **Current balance** \$3,674.64

**III. Committee Reports:**

**A. Membership-Tina/Sara**

1. About 18 members now

**B. CEUs-Tina**

1. None

**C. Audit-Dawn**

1. None

**D. Program-Sara/Tina**

1. Darryl Pass has confirmed TOI presentation, info sent to Springfield
2. Start planning for February workshop speaker → Elk Grove Township, cultural competency
3. May → Ela Township (Dementia/Alzheimer's)
4. August → ask Matt at Plainfield Township

**E. Website-Richard**

1. None

**F. Awards-Megan**

1. Updated and posted; fillable PDF should make it easier
2. Will send out a reminder next week

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Sara Marx, LCPC  
Ela Township  
Health and Wellness  
1155 East IL-22  
Lake Zurich, IL 60047  
(847) 540-8380  
saram@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
Maine Stay Youth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**G. Perspectives-Tina**

**1. Upcoming article assignments:**

- a. **October 2024:** Plainfield Township: Due 9/1/24
- b. **November 2024:** Maine Township: Due 9/29/24
- c. **December 2024:** Hanover Township: Due 11/1/24

**H. TOI-Tina**

1. See new business

**I. Olympics-Ryan**

**1. Items to bring next year:**

- Clipboards/pens; Disinfecting or wet wipes
- Scissors for grilling and ice pops; - Extension cords & garbage cans
- Tents and portable fans for helping with heat; Tables for water jugs & cups for water

**IV. Old Business**

None

**V. New Business**

**a. TOI Annual Conference Planning/Workshop November 11-13, 2024.**

- **Presenter:** Daryl Pass, Senior Manager of Recovery Support Services, Kenneth Young Center
- **Workshop titles:** 1) Teen Health and Substance Use in 2024: Trends and Prevention Opportunities and 2) Narcan Training and Harm Reduction
- Members attending; Select Roles for members
- **Raffle Items and Raffle Tickets:** Raffle off a free membership again
- **Candy:** Each person attending bring a bag of candy for the table
- **Sticky Note:** Will check, but ordered more last year, may not need more
- **Brochures:** Need budget as of 9/6/2024
- Annual Meeting—Scheduled for Monday, November 11, 2024, at 5pm in the Lincoln Room
  - i. **Need Reports by October 15, 2024**
- Annual Dinner—Monday November 11, 2024 – Vele?
- Other items

**b. Promotion of Graduate Scholarship Awards and AITCOY Awards**

**VI. Township Program Highlight and Announcements**

**A. Oak Park Township**

1. Township supervisor passed away: A trustee appointed as interim supervisor until the election

**B. Elk Grove Township**

1. Grand opening of challenge course September 14<sup>th</sup>! Counseling program is fully staffed!

**C. Hanover Township**

1. Natalie resigned, so looking to fill that position; Tina is retiring January 17<sup>th</sup>

**VII. Adjournment 11:36 am.**

Megan Trafficano motioned to adjourn and Dawn Arimura seconded. Motion approved.

**Minutes submitted by:** Allison Kowieski

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Sara Marx, LCPC  
Ela Township  
Health and Wellness  
1155 East IL-22  
Lake Zurich, IL 60047  
(847) 540-8380  
saram@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
Maine Stay Youth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com