



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Executive Meeting
Hanover Township, Downey Hall
October 28, 2021
10:00AM-12:00PM**

- I. Call to order at 10:04 am.
Roll Call: Members in attendance Tina Houdek (Hanover Township), Dawn Arimura (Bloomington Township), Sara Marx (Ela Township), Megan Traficano (Oak Park Township), Allison Kowieski (WAYS, Wayne and Winfield Townships), and Richard Lyon (Maine Township).
 - A. Approval of Minutes from the September 23, 2021, Executive Meeting.
 1. Dawn Arimura moved to approve and Sara Marx seconded. Motion approved.
 - B. Additions to the agenda
 1. June 24th minutes not available and will be approved at the annual meeting
- II. Officers' reports:
 - A. President: Tina
 1. Will be discussed later in new business
 - B. Vice President: Sara
 1. None
 - C. Secretary: Allison
 1. None
 - D. Treasurer: Richard
 1. Sent out check for the graduate scholarship winner
 2. Budget will be available for the annual meeting
- III. Committee Reports:
 - A. Membership-Tina/Sara
 - a. Would like to have another membership drive
 - B. CEUs-Tina
 - a. Sponsor license expires in November, will need to be reviewed
 - C. Audit-Dawn
 - a. Will be set up in the spring
 - D. Program-Sara/Tina
 - a. Typical schedule:
 - i. February: Hanover Township
 1. February 24th Nutrition and the Impact on Mental Health
 2. In-person workshop
 - ii. May: Ela Township
 - iii. November: TOI

President
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Youth and Family Services
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Treasurer
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- b. Will be starting to charge again for workshops starting at the February event
 - E. Website-Richard
 - a. Scholarship and awards page was updated
 - b. New members Palatine Township was added
 - F. Awards-Matt
 - a. Not present
 - G. Perspectives-Tina
 - a. Nora and Chelsea continue to collaborate on this
 - b. Reminder that other Townships are always able to contribute info to this
 - c. Due to Springfield by 9th/10th of the month for the following month
 - H. TOI-Tina
 - a. Will discuss under new business
 - I. Olympics-Sara
 - a. Typically start planning in January
- IV. Old Business.
 - A. None
- V. New Business
 - A. TOI Annual Conference Update—done virtually. Registration will allow us to keep track of participation in workshop to give CEU’s.
 - 1. Workshop has changed to 2:30pm
 - 2. Annual Meeting—time changed to **4:30 pm**. In person in Veteran’s Hall.
 - a. In Perspective Article and in TOI Annual Education Conference for zoom link to contact Tina Houdek. All others in person at Hanover Township.
 - b. Annual Dinner after the Annual Meeting—location
 - i. Bahama Breeze in Schaumburg
 - B. Proposed FY 22 Budget to be approved at Annual Meeting
 - 1. See officer’s report
 - C. Reports for Annual Meeting due to me by November 1, 2021
 - 1. All 2021 minutes that have been approved
 - D. February Quarterly workshop update
 - 1. Shared in program report
- VI. Township Program Highlight and Announcements
 - A. Bloomingdale Township
 - 1. Still looking for full time therapist
 - B. Maine Township
 - 1. Looking for 3 Full time therapists

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- C. Ela Township
 - 1. Changed name of department to “Health and Wellness”
- D. Oak Park Township
 - 1. Rebranding project
- E. Hanover Township
 - 1. Updating mission statement
- VII. Adjournment at 11:37 am
 - Megan Traficano moved to approve; Dawn Arimura seconded. Motion approved.

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