



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**Business Meeting  
Hanover Township, via Zoom  
February 24, 2022  
10:00AM-12:00PM**

- I. Call to order at 10:08 am  
**Roll Call:** Members in attendance Tina Houdek (Hanover Township), Dawn Arimura (Bloomington Township), Sara Marx (Ela Township), Megan Traficano (Oak Park and River Forest Townships), Richard Lyon (Maine Township), Allison Kowieski (WAYS, Wayne and Winfield Townships), and Kris Salyards (The Bridge Youth and Family Services).
  - A. Approval of Minutes from the November 15, 2021 Business Meeting.  
Dawn Arimura moved at to approve and Megan Traficano seconded. Motion approved.
  - B. Additions to the agenda
    1. No surprises act & changes in mask mandates
- II. Officers' reports:
  - A. President: Tina
    1. None
  - B. Vice President: Sara
    1. None
  - C. Secretary: Allison
    1. None
  - D. Treasurer: Richard
    1. Current balance on account is \$3,886.33
- III. Committee Reports:
  - A. Membership-Tina/Sara  
Allison: Belvidere, Vernon, Lisle  
Tina: Aurora, Downers Grove, Schaumburg  
Sara: IJOA  
Megan: DuPage, Berwyn
  - B. CEUs-Tina
    1. Was able to renew online
  - C. Audit-Dawn
    1. Have not yet established a date. Will send out an email invite when scheduled.
    2. Late March or early April
  - D. Program-Sara/Tina
    1. May program: Ela – possible topic of grief
    2. Looking for TOI speaker
    3. August program: Oak Park/River Forest
  - E. Website-Richard
    1. Update 2022 member list at end of March/early April

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Sara Marx, LCPC  
Ela Township  
Health and Wellness  
1155 East IL-22  
Lake Zurich, IL 60047  
(847) 540-8380  
saram@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
Maine Stay Youth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com



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2. Rate also goes up to \$75 on April 1<sup>st</sup>
- F. Awards-Megan
  1. Verbiage needs to be updated to clarify IL residency requirement
- G. Perspectives-Tina
  1. Chelsea and Nora are continuing to help Tina with the articles
- H. TOI: Tina
  1. Will likely be in-person, will keep us updated
- I. Olympics-Sara
  1. Put on pause for another year due to uncertainty of summer programs
- IV. Old Business
  - A. None
- V. New Business
  - A. May and August 2022 Business Meeting/Workshops discussion
    1. Aim for in-person in May
  - B. Membership Drive
    1. Plan to increase membership: See Committee report
    2. Which members will be reaching out to which townships: See Committee report
    3. Flyer: Will be sent out shortly with corrections
  - C. Summer Olympics
    1. Update: See committee reports
  - D. TOI annual conference planning/securing presenter
    1. See committee reports
  - E. Undergraduate scholarship marketing/deadline May 20, 2022
    1. See committee reports
    2. June meeting will select winners for the awards
  - F. No Surprises Act
    1. May not affect many of us
    2. Good idea to post fees and update paperwork verbiage
  - G. Change in Mask Mandates
    1. Can continue to wear masks because of being considered healthcare setting
- VI. Township Highlights
  - A. Hanover Township
    1. Looking to hire youth assistants for programming; age 16+
  - B. Oak Park Township
    1. Hired new youth interventionist and this one is Spanish-speaking!
- VII. Adjournment

Moved to adjourn at 11:51 pm. Motion by Dawn Arimura, and seconded by Megan Traficano.

**Minutes submitted by:** Allison Kowieski

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