



**Executive Meeting  
Hanover Township—Via Zoom  
April 22, 2021 10:00am to 12:00pm**

- I. **Call to order:** Meeting was called to order at 10:26 am.
  - A. **Roll Call:** Members in attendance included, Tina Houdek/Hanover Township, Dawn Arimura/Bloomington Township, Allison Kowieski/Wayne & Winfield Townships/WAYS, Megan Traficano/Oak Park & River Forest Townships, Rich Lyon/Maine Township, and Susan Fackler/Ela Township.
  - B. **Approval of Minutes from the March 25, 2021 Executive Meeting**  
Motion was made to approve the minutes by Megan Traficano and a second by Susan Fackler.  
Moved to approve minutes.
  - C. **Additions to the Agenda**  
None
- II. **Officers' Reports:**
  - A. **President: Tina**
    - 1. Thank you to Susan for contacting Aaron about upcoming workshop
  - B. **Vice President: Susan**
    - 1. Rich will ask Sanders about TOI, possibly on trauma
  - C. **Secretary**
    - 1. Added last approved minutes on website
  - D. **Treasurer**
    - 1. Aurora Township just paid for membership
- III. **Committee Reports:**
  - A. **Membership: Tina/Susan**
    - 1. Continue reaching out to assigned townships
  - B. **CEUs: Tina**
    - 1. Expires in the Fall, haven't received notice yet for renewal
  - C. **Audit: Dawn**
    - 1. Completed, everything balanced
    - 2. Wants to train someone during next year's audit
  - D. **Program: Susan/Tina**
    - 1. Will discuss August event in New Business and officer's report
  - E. **Website: Richard**
    - 1. Renewed hosting for next two years, will next be accrued in 2023
  - F. **Awards: Matt**
    - 1. None received yet, deadline is May 21<sup>st</sup>, please keep marketing
  - G. **Perspectives: Tina**
    - 1. Thank you to Casey and Chelsea for help with this!

President  
Tina Houdek, LCPC  
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250 S. Route 59  
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Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
MaineStay  
1700 Ballard Rd.  
Park Ridge, IL 60068  
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**H. TOI: Tina/Susan**

1. Waiting to hear about November 2021, will update us

**I. Olympics: Susan**

1. Will cancel for this summer

**IV. Old Business**

- A. None

**V. New Business**

**A. May Workshop**

1. Keep promoting!!

**B. August Business Meeting/Workshops discussion**

1. Ask Aurora or Warren Township
2. Probably virtual, will decide in May

**C. Summer Olympics**

1. Alternative options—Updates with Warren Township
  - a. Canceled, for this year, see above

**D. TOI Annual Conference Planning/Securing Presenter/Virtual Option**

1. See above

**E. Undergraduate Scholarship marketing/deadline 5/21/21**—need everyone to promote this. No applications at this point. Schedule a meeting for June to select winners. Do we do this in person if space allows?

1. See above

**VI. Township Program Highlight and Announcements**

**A. Maine Township:**

1. Family therapist opening

**B. Hanover Township:**

1. Just hired Bilingual family therapist
2. In-person therapy available and in-person groups in some schools
3. Starting partnership with Streamwood Park District to expand what they are doing:  
Summer series of Teen Nights

**C. Bloomingdale Township:** starting in-person in May

**VII. Adjournment**

- A.** Moved to adjourn at 11:45 am. Motion by Dawn Arimura, and seconded by Susan Fackler.

**Minutes submitted by:** Allison Kowieski

**President**

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