



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

**Annual Meeting
Crowne Plaza, Lincoln Board Room, Springfield, IL
November 11, 2019
5:00AM-7:00PM**

- I. Call to Order:** Meeting was called to order at 5:07 pm
- A. Roll Call:** Tina Houdek (Hanover Township), Dawn Arimura (Bloomington Township), Allison Kowieski via phone call (Wayne & Winfield Townships/WAYS), Rich Lyon (Maine Township), and Susan Fackler (Ela Township). Matt Starr (Plainfield Township), Scot Thurman (Aurora Township)
- B. Approval of Minutes of Business Meeting held on August 24, 2019**
1. Motion was made to approve the minutes by Rich and a second by Matt. Moved to approve minutes.
- C. Additions to agenda**
1. None
- II. Officer's Reports**
- A. President: Tina**
1. See officer's report
 2. Will be updating CEU license before end of this month
 3. Working to increase membership
 4. Undergraduate and graduate awards
 5. Summer Olympics
 6. Awards
 7. Presented at Cook County Township summer symposium in June
- B. Vice President: Susan**
1. See officer's report
 2. Olympics was successful
 3. Hosted vision board program
- C. Secretary: Allison**
1. None
- D. Treasurer: Rich**
1. See officer's report
 2. Presented 3rd quarter treasurer's report
 3. Typical for that period of the year
- III. Committee Reports**
- A. Membership: Susan and Tina**
1. Contacting previous townships and reminding them about membership dues are due in January
 2. Anyone who pays online, Tina will be alerted
 3. No fee if you do it online or by check, \$75 either way
 4. Executive team will review by-laws during next meeting regarding quorum

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
Susan Fackler, LCSW, CADC
Ela Township
Community Family Services
1155 E. Route 22
Lake Zurich, IL 60047
(847) 540-8390
susanf@elatownship.org

Secretary
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Wayne/Winfield Twps.
WAYS
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West Chicago, IL 60185
(630) 231-7166 x132
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Treasurer
Richard Lyon, LCPC, CADC
Maine Township
MaineStayYouth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
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rlyon@mainetown.com



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B. Program: Susan and Tina

1. Today was a great success
2. February: Hanover Township will host workshop, Topic TBD
3. May: Ela Township
4. August: Aurora Township
5. Added an additional meeting in October to help with planning for November Annual meeting

C. Awards: Matt

1. Important to continue promoting to get more interest and more applicants
2. Need to review wording about IL residency and clarify on application
 - a) Add a space for Illinois address?
3. Use of social media for AITCOY?
 - a) Might be easier for marketing awards scholarship, etc.
 - b) Township social media could follow AITCOY page?

D. Audit: Tina

1. See committee report
2. Will be scheduling next audit at January meeting, aiming for February/March date
3. Battle with 5/3rd bank about check charges
4. May consider moving to different bank in future

E. CEUs: Tina

1. Will renew CEU sponsor license when back in office

F. Website: Richard

1. Noticed an increase in last year that are paying dues and workshop fees online with credit card
2. Is there an option for RSVP without paying?
3. Or adding to registration form or description online regarding how to RSVP

G. Perspectives: Tina

1. Tina wrote all the articles this year, needs help with future articles
2. Does blurb about what's going on with AITCOY and a "Did You Know" section
3. Articles usually due to TOI the 9th or 10th of the month
4. December 15th is the next one due, will include pictures of Aaron speaking today

H. Summer Olympics:

1. See Vice President officer report

IV. Unfinished Business

A. None

V. New Business

A. Election of 2020 Officers

1. **President:** Tina Houdek
2. **Vice President:** Susan Fackler
3. **Secretary:** Allison Kowieski
4. **Treasurer:** Rich Lyon

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5. **Member at Large:** Can be appointed later in the year
Motion to accept by Matt Starr, second by Dawn Arimura. Motion approved.

B. FY20 Budget

1. See report
2. Decreased projected amount of membership fees
3. Quarterly meetings changes from \$300 to \$450
4. \$3300 as income, \$3300 expenses
Motion to approve 2020 budget Dawn and Matt. Motion approved.

C. Planning for 2020

1. What else should we be doing beside what we currently do?
2. Continue at business meeting and exec meetings

VI. Agency Announcements

A. Hanover Township

1. Tina now Director of Hanover Township Youth/Family Services
2. Will be hiring clinical manager
3. Spanish speaking therapist position open
4. Admin position open
5. Substance abuse prevention specialist position open

VII. Adjournment

- A. Moved to adjourn at 6:18 pm. Motion by Matt Starr and second by Susan Fackler. Motion approved.

Submitted by: Allison Kowieski

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