



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**Executive Meeting  
Hanover Township-Via Zoom  
October 22, 2020 10:00AM-12:00PM**

- I. Call to order:** Meeting was called to order at 10:12 am.  
Members in attendance Tina Houdek (Hanover Township), Dawn Arimura (Bloomington Township), Allison Kowieski (Wayne & Winfield Townships, WAYS), Susan Fackler (Ela Township), Rich Lyon (Maine Township), and Megan Traficano (Oak Park Township).
  - A. Approval of Minutes from the September 24, 2020, Executive Meeting**
    1. Motion was made to approve the minutes by Susan Fackler and a second by Megan Traficano. Moved to approve minutes.
  - B. Additions to the agenda**
    - None
- II. Officers' reports:**
  - A. President: Tina**
    1. Getting ready for annual meeting in November
    2. Tina has been in contact with TOI about details about the upcoming event
  - B. Vice President: Susan** (not vacant as stated in agenda!)
    1. See committee reports
  - C. Secretary: Allison**
    1. None
  - D. Treasurer: Richard**
    - None
- III. Committee Reports:**
  - A. Membership-Tina/Susan** (not open as stated in agenda)
    1. AITCOY currently has 17 members
    2. We will discuss how to increase membership starting in January
  - B. CEUs-Tina**
    1. See TOI report
  - C. Audit-Dawn**
    1. Will get the books next week from Richard and then complete it
    2. Will complete audit November 3<sup>rd</sup> and send report to Tina by November 6<sup>th</sup>

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Susan Fackler, LCSW, CADC  
Ela Township  
Community Family Services  
1155 E. Route 22  
Lake Zurich, IL 60047  
(847) 540-8390  
susanf@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
MaineStayYouth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**D. Program-Susan/Tina**

1. February CEU on Zoom through Hanover Township
2. Self-care for the caregivers and clinicians, with hands on activities
3. Ways to connect with your coworkers when working from home or with at the office with restrictions

**E. Website-Richard**

1. Absent, no report

**F. Awards-Matt**

1. See awards report in the agenda

**G. Perspectives-Tina**

1. Will come up with a schedule for 2021 articles

**H. TOI-Tina**

1. See below

**I. Olympics-Susan**

1. On hold for now

**IV. Old Business**

1. At annual meeting have section talking about goals of AITCOY for 2021
2. In January will review our strategic plan

**V. New Business**

**A. TOI Annual Conference Update-Annual Meeting, CEU's for workshop, etc.**

1. Annual Meeting Monday November 16<sup>th</sup> at 3 pm
2. CEUs: one hour workshop on Tuesday November 17<sup>th</sup>

**B. Proposed FY 21 Budget**

1. Absent, not available
2. We will need to vote via email to approve it once it's been sent

**C. Nomination Committee**

1. Same positions

**VI. Awards/Scholarships**

**A. Selection of the 2020 Graduate Scholarship**

1. Dawn Arimura made a motion to select applicant Carly Uebel for the scholarship and a second by Susan Fackler, all were in favor, motion passed.
2. Tina will reach out to winner to let her know that she won
3. Richard will send check

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Susan Fackler, LCSW, CADC  
Ela Township  
Community Family Services  
1155 E. Route 22  
Lake Zurich, IL 60047  
(847) 540-8390  
susanf@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
MaineStayYouth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com



**Mission Statement:**

*To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.*

**B. Selection of the 2020 TOI Awards**

**1. Staff Award:**

Dawn Arimura moved that Ryan Dickinson receive the staff award, and a second by Richard Lyon, all were in favor, motion passed.

**2. Youth Organization:**

Dawn Arimura moved that Ela Township receive the youth organization award and a second by Allison Kowieski, all were in favor for the vote, motion passed.

**3. Director of the Year:**

Susan Fackler moved to approve Tina Houdek as Director of the year, and a second by Dawn Arimura, all were in favor for the vote, motion passed.

**VII. Township Program Highlight and Announcements**

**A. Hanover Township**

- Working with Hanover Park District to do in person open gym with limited number of people
- Working with 10 different schools and doing 56 different groups
- Tutoring program has over 50 kids and is at capacity, done in person
- Face to face as needed for counseling services
- Parenting class is hybrid and child care is available
- Filled Spanish-speaking family therapist position and will start on November 12<sup>th</sup>

**B. Bloomington Township**

- Some in-person services being provided, as needed, in large rooms
- Scheduled to start some in-person school groups mid-November

**VIII. Adjournment**

Moved to adjourn at 12:04 pm Motion made by Tina Houdek and a second by Susan Fackler. Motion passed.

President  
Tina Houdek, LCPC  
Hanover Township  
Youth and Family Services  
250 S. Route 59  
Bartlett, IL 60103  
(630) 483-5799  
thoudek@hanover-township.org

Vice President  
Susan Fackler, LCSW, CADC  
Ela Township  
Community Family Services  
1155 E. Route 22  
Lake Zurich, IL 60047  
(847) 540-8390  
susanf@elatownship.org

Secretary  
Allison Kowieski, LCPC  
Wayne/Winfield Twps.  
WAYS  
27W031 North Avenue  
West Chicago, IL 60185  
(630) 231-7166 x132  
waysallisonk@gmail.com

Treasurer  
Richard Lyon, LCPC, CADC  
Maine Township  
MaineStayYouth & Family Services  
1700 Ballard Rd.  
Park Ridge, IL 60068  
(847) 297-2510 x261  
rlyon@mainetown.com