



Mission Statement:

To advance the professional identity of Township Committees on Youth by providing leadership, professional training, community education, and networking to enhance the quality of life for youth and families in the Townships throughout Illinois.

Executive Meeting
Hanover Township
September 25, 2019
10:00AM-12:00PM

- I. Call to Order:** Meeting was called to order at 10:31 am
Members in attendance Tina Houdek (Hanover Township), Dawn Arimura (Bloomingdale Township), Allison Kowieski (Wayne & Winfield Townships/WAYS), Rich Lyon (Maine Township), and Susan Fackler (Ela Township).
- A. Approval of Minutes from June 27, 2019, Executive Meeting**
1. Motion was made to approve the minutes by Rich and a second by Dawn. Moved to approve minutes.
- B. Additions to agenda**
1. Tina
 - a) Propose a motion to appoint Susan Fackler as Vice President for remainder of 2019.
- II. Officer's Reports**
- A. President: Tina**
1. See Committee reports
- B. Vice President: Vacant**
1. None
- C. Secretary: Allison**
1. None
- D. Treasurer: Rich**
1. Presented 2nd quarter (Apr-June)
 2. Submitted IL Annual report on time
 3. 18 paid members at this time
- III. Committee Reports**
- A. Membership: Open**
1. Re-visit this next year
- B. CEUs: Tina**
1. See program report
- C. Audit: Dawn**
1. In January, will establish lunch for audit
- D. Program: Susan/Tina**
1. November: at TOI Aaron Weiner
 2. February: at Hanover Township on sex trafficking through Salvation Army contact
 3. May: at Ela Township
- E. Website: Richard**
1. Updated to reflect current members and officers
 2. Updated awards as past tense
 3. Will post ITMA workshop

President
Tina Houdek, LCPC
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
thoudek@hanover-township.org

Vice President
John Parquette, LCSW
Hanover Township
Youth and Family Services
250 S. Route 59
Bartlett, IL 60103
(630) 483-5799
jparquette@hanover-township.org

Secretary
Allison Kowieski, LCPC
Wayne/Winfield Twps.
WAYS
27W031 North Avenue
West Chicago, IL 60185
(630) 231-7166 x132
waysallisonk@gmail.com

Treasurer
Richard Lyon, LCPC, CADC
Maine Township
MaineStayYouth & Family Services
1700 Ballard Rd.
Park Ridge, IL 60068
(847) 297-2510 x261
rlyon@mainetown.com



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F. Awards: Matt

1. Not present
2. See new business

G. Perspectives: Tina

1. Tina writing articles, welcomes volunteers to help

H. TOI: Tina

1. Room is reserved & speaker is planned
2. Susan will help with sign in sheets and evals
3. Raffle at table and announce winner at lunch, must be present to win
4. Allison will help with preparing basket and folders for the annual meeting
5. Allison will make changes in Vista Print: update members and accomplishments (workshops and Olympics)
6. Will need reports from officers and committees by November 1st to make TOI folders
7. TOI folders include:
 - a) Officer reports: Treasurer's, President's
 - b) Committee reports: Olympics, Audit
 - c) Brochure
 - d) Minutes from 2018 Annual Meeting

I. Olympics: Susan

1. Talk about next year at annual meeting

IV. Old Business

- A. None

V. New Business

A. TOI Annual Conference Update

1. Annual Meeting in Lincoln Room at 5 pm
2. Dinner after meeting, haven't decided where yet
3. Booth need coverage and find out what are hours of the booth
4. CEU's: see committee reports

B. Proposed FY20 Budget

1. Review last year's budget and adjust as needed
 - a) Need to reduce amount expected for membership fees income
 - b) Therefore, will need to cut some expenditures
 - c) Will not need CEU sponsor and website in FY20 budget since these are every other year expenses
 - d) Rich will prepare for annual meeting
2. Needs to be voted on at the annual meeting
3. By January meeting, will have an approved budget
4. Nomination Committee: Susan and Dawn
 - a) Will prepare proposal for annual meeting

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VI. Awards/Scholarships

A. Selection of the 2019 Graduate Scholarship

1. Daniela Guadalupe Ochoa Ochoa
2. Matt will notify her and ask for documentation
3. Rich will send the check

B. Selection of the 2019 TOI Awards

1. Volunteer Award: Nadine Lajeune
2. Staff Award: Anne Camarano
3. Youth Leadership award: Melanie Salazar
4. Director of the year: Susan Fackler

VII. Township Program Highlight and Announcements

A. Ela Township

1. None

B. WAYS

1. Fundraiser in October
2. Looking for CEU speakers

C. Bloomingdale Township

1. Collaborating with Lake Park high school for CEUs

D. Maine Township

1. None

E. Hanover Township

1. 3 full time family therapist positions open, 2 Spanish speaking, either license

VIII. Adjournment

- A. Moved to adjourn at 12:58 pm Motion by Dawn and second by Rich

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